



## Pre-Registration Reminders

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- Please call and reserve places for the estimated number of girls and boys you think may attend a specific week of camp. Make reservations as soon as possible to ensure enough availability in the week your group plans to attend. Spaces fill quickly, so don't hesitate! Parents and group leaders can reserve spots before registration forms are sent in. However, a camper is **not** confirmed until the registration **form and fee** is received.
- To make reservations without registration forms for your group; a \$150 Security deposit will be required either by check or credit card. This is a non-refundable fee and will be applied to your total balance due at registration.
- Please inform the camp office immediately of any increase or decrease to your estimated numbers. All additions must be confirmed no later than **two weeks** prior to coming to camp. Should you have a cancellation after the 2 week deadline, you may seek to replace that camper; however, no other additions will be accepted.
- Be sure to encourage the campers and parents to turn in the registration forms to you as soon as possible. If these are returned to the camp office with the registration fees paid by March 15th each camper will receive the Early Bird discount and a free T-shirt.
- It is **REQUIRED** that all campers must have proof of insurance in order to attend. Please be sure all insurance information is listed on forms and there is a **parent signature** on the form in the correct place. Contact the camp office with any questions you may have regarding this.
- If **registration forms** and fees are not received by June 1st, we reserve the right to “un-reserve” your spots to make room for the wait-listed campers. At this point, reservations will be taken on a “first come first served” basis.
- Encourage your campers to choose no more than 3 Adventure Activities on their registration form. Changes at registration are **STRONGLY** discouraged.
- When sending in your registrations, be sure any checks for payment are **attached** to the proper registration forms or send **one** check for **all** registration fees.